

PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION

Registered Charity No. 1081815

Supported by the Community Fund; Countryside Agency; Help the Aged;
St Edmundsbury & Suffolk Councils

Chairman
R Gay

Secretary
J Wilson

Minutes of the meeting held in **Pakenham Village Hall** on Monday 21st November 2011 commencing at 7.30pm.

1. Members Present

Richard Gay	RG	Chairman
Christopher Spicer	CS	Vice Chairman
Julie Wilson	JW	Minute Secretary
Paul Shackleton	PSh	Co-opted
Roger Harnor	RH	Committee Member
Mary Kirby	MK	Committee Member
Caroline Dawkings	CD	Toddlers
Joan Mangnall	JM	Booking Secretary
Karl Scott	KS	Committee Member
Carol Cordell	CC	Co-opted
Diane Lloyd	DL	Players
Max Bacon	MB	Church Rep
Jane Thickett	JT	Committee Member
Jim Burrows	JB	Bowls
Julie Jones	JJ	WI

Apologies

Pat Simpson	PSi	Monday Club
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Absent

John Culley	JC	Carpet Bowls
Phil Smith	PS	Committee Member

2. Approval of Previous Meeting: 26th September 2011

Minutes were approved & signed

3. Matters arising from the last meeting: Diamond Jubilee Celebration

MK: Funding refused. Application re-submitted. Need to hold celebrations on Sunday 3rd June 2012 of the Diamond Jubilee weekend.

If funding not available, still need plan for celebrations to be in place.

Suggestion celebrations held around The Mills.

Need for sub committee. RG requested someone to lead arrangements with his full support.

MK has already started the relevant correspondence. MK agreed to lead. CS & NK offered to assist. CS & NK offered to run a historic display in the Church. Dance to be held in Village Hall on Saturday.

MK to e-mail committee when result of funding known.

MK to circulate list of committee members.

Water Mill will be open on the Jubilee Weekend.

Wednesday 18th January: Diamond Jubilee Meeting 7:30pm: Squires Gate

4. Treasurer's Report: Full set of accounts submitted to Charity Commission

5. Booking Secretary's Report: All well. Had tentative booking for Xmas Eve for all day. No booking form nor deposit had been received. Alternate event will be held in Village Hall on Xmas Eve. This is for those who supported the pub, which is now closed. Hire fee agreed.

6. Fundraising Reports:

Wine Tasting Evening: Thanks given for support. Positive feedback given. Another one possibly in Spring. RH offered help with licensing forms. RG reminded committee only 12 Temporary License Events per organisation permitted per year. Small profit made.

Quiz Night: Success: £171 profit made.

Raffle: JC researched. Passed to MK as organiser of Diamond Jubilee celebrations. To consult JC.

Flicks in the Sticks: CD gave out information:

- Single Title Screening Licence- Fee worked out on numbers attending each showing.
- £150 returnable deposit when opening an account with FilmBank.
- Can use own DVDs but need to register with company.
- Cost of DVD from FilmBank-£15
- Great Barton loan films for £0 deposit
- Great Barton: Need £3.50 charge per head to break even with audience of 60.
- Extra income: snacks & drinks
- Could join Suffolk Digital Cinema network- they offer support and repairs- £25 per year.

Trial showing. Committee approved deposit cheque be given in order to facilitate trial showing.

MK requested members for Film Committee. Julie Jones, Phil Smith, Jane Thicket joined committee.

7. Correspondence:

- CS requested grant from Pakenham charities.
- CS received letter from Derek Dorling re quick growing trees on playing field. CD agreed to maintain. CS proposed, RG seconded. Committee agreed purchase of trees.
- Offered by Suffolk County Council £250 ICT equipment. RG to clarify which equipment can be purchased.
- Nigel Farthing sent correspondence re Diamond Jubilee
- Marion Sergent: Village Hall area & car park-received offer to keep area around village hall clear & tidy. Offer welcomed & works alongside Jane Thicket who maintains garden. Thanks given for donations of plants.

8. Repairs and Maintenance:

a The Village Hall: Work finished on cover for external air conditioning.
Hooks for screen & hooks for doors requested. RG agreed to fix.
CS requested boilers to be serviced.

b The Pavilion: All well

c Play Area: Grass cut for last time. To continue with M & TJs. Well used. Signs needed reminding people not to take dogs into play area. RG to have name and number put on sign.

9. Village Reports:

Bowls: AGM held. All well. Good season.

Toddlers: All well. Good fundraiser recently. Ordered tables. Company went under & money lost.

Toddlers pursuing refund.

Players: Box Office for Pantomime will be in hall of Village Hall. Dot to represent Pakenham Players when Diane unable to.

Church: A number of events held. Church path being repaired. New notice board ordered. Plan for lighting from Village car park to Church. Suffolk Shines: plan to light up all churches, in Suffolk, as part of Olympic celebrations.

10. Public Questions

None

11. Any other Business

Request for Village Hall to be decorated for Xmas. Agreed. 10am Sat 3rd December, Village Hall to be decorated. Help appreciated.

Request for postcode for Village Hall to be put on website.

Pakenham Open Gardens: RG requested someone to co-ordinate.

Thanks given to JM for all her help and what she has brought to the village. RG presented JM with gift to show her committee's appreciation. Thanks given to Barbara for her work around the Village Hall, including keeping an eye on it.

12. Date and time of next meeting

Monday 23rd January. 7:30pm. Pavilion